 **BUILDING BLOCKS CHILD CENTER**

(A Ministry of Christ Community Church)

**Overtime / Late / Early Arrival Form (Parent Copy)**

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bldg.#\_\_\_\_\_\_\_

Date requesting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hours requesting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Our policy states that a late charge will apply for parents arriving before or after their child’s contracted hours (10 minutes before or after). The rate is $1.00 a minute. The fee for PRE-APPROVED time is $14.00 an hour.

 **BUILDING BLOCKS CHILD CENTER**

(A Ministry of Christ Community Church)

**Overtime / Late / Early Arrival Form (Office Copy)**

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bldg.#\_\_\_\_\_\_\_

Date requesting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hours requesting:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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